

RENTAL AGREEMENT FOR OCEANSIDE COMMUNITY CLUB (OCC)

Please return signed form (sign on pages 2 & 5) by mail to reserve your date(s) on our calendar. Payment must be received either by check with this form, or we can accept fund transfers via Zelle. For Zelle payments, use the QR code below and note that your bank may limit the amount that can be sent. Further, please include a memo or message in your payment with your name and the date you are reserving.

Mail to:
Oceanside Community Club
PO Box 329
Oceanside, OR 97134

Contact our Rental Manager with questions
email: info@oceansidehall.com
Phone: 503-568-7332



The undersigned agrees to pay the Deposit & User Fees indicated below and abide by the rules contained herein under Rules of Use and to cause all those who enter the premises to strictly abide by same.

Name of Organization or Individual: _____

2026 event rates: Full day: \$1,600 for first day and \$1,300 subsequent days. Half day: \$1,000

Date of Use: _____ [] Full Day [] Half Day AM [] Half Day PM
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Date of Use: _____ [] Full Day [] Half Day AM [] Half Day PM

Intended Use: _____
(Describe your event, for example: wedding, memorial, meeting, party, etc.)

Full payment of rental fee and cleaning/damage deposit is required with your reservation.

Liability insurance is required with policy name and number. Home owners/renters insurance (or an “umbrella” policy with same), or event insurance, is acceptable. Provide policy info with payment, or at least 30 days before date of reservation. Contact your insurance agent for advice regarding coverage amount.

Fee Charges:	Rental	\$ _____
Deposit \$500.00 (refundable, subject to post-event inspection/fees - see Rules of Use)		\$ <u>500.00</u>

Total \$ _____

Circle one: Check Enclosed Zelle Transfer Initiated

By signing this Agreement the User agrees:

1. That the OCC, its members, officers, board members and agents have not accepted responsibility or liability and will not be responsible or liable for damage, injury, loss or liability incurred by the User or any person or groups of persons connected with the User either during or after time of use.
2. To indemnify and save harmless for any and all claims, liabilities, damage, loss or injury to persons or property, or any attorney fees which arise out of or result in any way from use of occupancy of the premises and related facilities.
3. That in exchange for permission to use the premises, the User and those associated with the activities shall not prosecute any lawsuit against the OCC, its members, officers, board members or agents concerning use or occupancy of the premises and related facilities.

RENTAL AGREEMENT (CONTINUED)

4. To pay attorney fees incurred by the OCC, its members, officers, board members or agents as a result of the use of the OCC hall and related facilities or any dispute arising out of the application or interpretation of this agreement.
5. To abide by all applicable laws and ordinances and to obtain the appropriate licenses for any activities conducted during use of the premises and related facilities.
6. Not to sublet the facility.

User Signature _____ Date Signed _____

Email _____

Phone _____

Street Address _____

City _____ State _____ Zip Code _____

Note: Damage and cleaning deposit will be refunded to this address.
Deposit is refunded via check even if you paid via Zelle.

Liability Insurance Co. _____

Note: Many homeowner policies include general liability - check with your agent.
Otherwise search for event insurance.

Policy# _____

[INSURANCE DETAILS REQUIRED, or write “to be supplied” and provide details at least 30 days before event]

**IMPORTANT: APPLICATION MUST BE ACCOMPANIED BY SIGNED
ACKNOWLEDGEMENT OF “RULES OF USE” INCLUDING CANCELLATION POLICY**